

**London Borough of Brent  
Summary of Decisions taken by the Cabinet  
Held on Monday 12 February 2018**

**PRESENT:** Councillor Butt (Chair), Councillor McLennan (Vice-Chair) and Councillors Farah, Hirani, Miller, M Patel, Southwood and Tatler

**ALSO PRESENT:** Councillor Kelcher and Warren

Agenda Item No	Item	Ward(s)	Decision
1.	Apologies for Absence		There were no apologies for absence.
2.	Declarations of Interest		<p>There were no interests declared by Cabinet Members.</p> <p>Peter Gadsdon (the Council's Director of Performance, Policy and Partnerships) and Phil Porter (the Council's Strategic Director of Community Wellbeing declared interests as current registered Directors of i4B Holdings Ltd. Gail Tolley (the Council's Strategic Director of Children and Young People) also declared an interest as she was due to take Phil Porter's place as i4B Director, subject to Cabinet approval to the recommendations of agenda item 16.</p>
3.	Minutes of the Previous Meeting		It was <b>RESOLVED</b> that the minutes of the previous meeting on 15 January 2018 be approved as an accurate record.
4.	Matters Arising		There were no matters arising.
5.	Petitions (if any)		There were no petitions submitted to be considered by Cabinet.
6.	Reference of item considered by Scrutiny Committees (if any)		It was <b>RESOLVED</b> that the recommendations from the Community and Wellbeing Scrutiny Committee be noted.

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 12 February 2018 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
7.	Budget and Council Tax 2018/19	All Wards	<p>It was <b>RESOLVED</b>:</p> <p>7.1 That an overall 4.99% increase in the Council’s element of council tax for 2018/19, with 2% as a precept for Adult Social Care, and a 2.99% general increase be recommended to Full Council for approval;</p> <p>7.2 That the General Fund revenue budget for 2018/19, as summarised in Appendix A, be recommended to Full Council for approval;</p> <p>7.3 That the cost pressures, technical adjustments and savings detailed in Appendix B, be noted;</p> <p>7.4 That the Dedicated Schools Grant as set out in section 9 of the report, be noted;</p> <p>7.5 That the report from the Budget Scrutiny Panel in Appendix C, be noted;</p> <p>7.6 That the capital programme as set out in Appendix D be recommended to Full Council for approval;</p> <p>7.7 That the Treasury Management Strategy and the Annual Investment Strategy for 2018/19 set out in Appendix E, be recommended to Full Council for approval;</p> <p>7.8 That the Prudential Indicators measuring affordability, capital</p>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 12 February 2018 (continued)**

Agenda Item No	Item	Ward(s)	Decision
			<p>spending, external debt and treasury management set out in Appendix F, be noted;</p> <p>7.9 That the advice of the Director of Legal and HR as set out in Appendix G, be noted;</p> <p>7.10 That the schedules of fees and charges set out at in Appendix H, and the proposed new fees and charges policy, including the officer delegated powers to which it refers be agreed, and where relevant, be recommended to Full Council for approval;</p> <p>7.11 That the results of the consultation, as set out in section 7, and detailed in Appendix I, be noted; and</p> <p>As per the Chief Finance Officer’s briefing on the final local government finance settlement which was provided verbally at the meeting:</p> <p>7.11A It be noted that the final local government settlement contained changes from the draft settlement on which the report was based and the Chief Finance Officer be authorised to do the following:</p> <p>(i) amend the figures at 2.24(a) and 2.24(b) of the report to reflect this, subject to these changes being equal and therefore not affecting the calculation of the council tax, which is presented at 2.24(c) and 2.24(d);</p>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 12 February 2018 (continued)**

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			<p align="center">and</p> <p>(ii) to make consequential (but no other) changes to other numbers and statutory calculations in the report, and such minor factual changes to the narrative reporting as may be required.</p>
8.	Housing Revenue Account (HRA) Budget and Rent-setting for Council Dwellings for 2018/19	All Wards	<p>It was <b>RESOLVED</b>:</p> <p><u>8.1 HRA Business Plan Budget 2017-18 and 2018-19:</u></p> <p>8.1.1 That the HRA forecast outturn for 2017/18 as set out in Appendix 1 to the report, be noted;</p> <p>8.1.2 That the proposals be approved and that the savings and budget reductions for the HRA budget for 2018/19 as set out in Appendix 2 to the report be agreed, and these be agreed for inclusion within the overall Budget for 2018/19 recommended for approval by Full Council on 26 February 2018;</p> <p>8.1.3 That the HRA budget growth for 2018/19 of £1.29m with the use of £2.5m of one-off available resources, be approved; and</p> <p>8.1.4 That the HRA budget savings for 2018/19 of £1.32m, be approved.</p>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 12 February 2018 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
			<p><u>8.2 HRA Rent Setting 2018/19:</u></p> <p>8.2.1 That an average overall rent decrease (excluding service charges) from April 2018 of £1.15 per dwelling per week for HRA council dwellings, representing an average overall decrease of 1% as set out in section 3.4.2 and Table 1 of the report, be approved;</p> <p>8.2.2 That an average overall rent decrease from April 2018 of £1.27 per dwelling per week for Hillside Dwellings, representing an average overall rent decrease of 1% as set out in section 3.5.1 and Table 2 of the report, be approved;</p> <p>8.2.3 That a decrease (excluding service charges) from April 2018 of £96.05 per pitch, per week, for residential pitches on the council’s Traveller site at Lynton Close, which is an average overall licence decrease of 40% as set out in section 3.6 and Table 5 of the report, be approved.</p> <p><u>8.3 HRA Service Charges 2017-18:</u></p> <p>8.3.1 That an increase to the service charges for HRA dwellings from April 2018 by an average of £0.27 per dwelling per week, as set out in Appendix 3 of the report, be agreed;</p>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 12 February 2018 (continued)**

Agenda Item No	Item	Ward(s)	Decision
			<p>8.3.2 That an increase in Garage Rents for Council renters of an average £0.55 and for Private Renters of £0.68, as set out in section 3.8 and Table 6 of the report, be agreed;</p> <p>8.3.3 That it be noted that service charge levels for Hillside dwellings from April 2018 were under review as set out in section 3.5 and that details would be reported to Cabinet as soon as they were available;</p> <p><u>8.4 HRA Stock Investment Programmes 2018/19:</u></p> <p>8.4.1 That an overall HRA stock investment programme of £27.65m for 2018/19, as set out in Table 7, be approved;</p> <p><u>8.5 HRA Development Programmes 2017-19:</u></p> <p>8.5.1 That the continued delivery of Council New Build Development Programme with HRA budget of £24m for 2018/19 and £10.5 for 2019/20 to complete 117 new homes, be agreed; and</p> <p>8.5.2 That a feasibility budget (Revenue Budget) of £0.125m for</p>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 12 February 2018 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
			2018/19 to work on the delivery of the additional Council New Build Development Sites, be agreed.
<b>9.</b>	National Non-Domestic Rates - Discretionary Discount Schemes	All Wards	<p>It was <b>RESOLVED</b>:</p> <p>9.1 That the discretionary discount scheme (Revaluation Support) for 2017/18 be amended as detailed within Appendix 1 of the report and therefore be approved pursuant to the Council's powers under section 47 of the Local Government Finance Act 1988;</p> <p>9.2 That the discretionary discount scheme (Revaluation Support) for 2018/19 as detailed in Appendix 1 of this report be approved pursuant to the Council's powers under section 47 of the Local Government Finance Act 1988. It was noted that a further report would be presented to Cabinet in 2019 which detailed the proposed scheme for 2019/20 and 2020/21;</p> <p>9.3 That the 2 schemes - Support for Pubs and Supporting Small Businesses- and as detailed in sections 3.16 and 3.17 of the report be approved for 2018/19 pursuant to the Council's powers under section 47 of the Local Government Finance Act 1988; and</p> <p>9.4 That the Chief Finance Officer be authorised to implement the three schemes as detailed in Appendix 1 and sections 3.0 of the report so that the agreed discretionary discounts for</p>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 12 February 2018 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
			business rates can be awarded in compliance with the scheme criteria.
10.	Quarter 3 Financial Performance Report		It was <b>RESOLVED:</b>  10.1 That the overall financial position and the actions being taken to manage the issues arising be noted.
11.	Northwick Park One Public Estate Update	Northwick Park	It was <b>RESOLVED:</b>  11.1 That the execution of a variation agreement to Memorandum of Understanding be approved.
12.	Lease of Former Douglas Avenue Nursery, 1a Douglas Avenue, Wembley	Wembley Central	It was <b>RESOLVED:</b>  12.1 That a 10 year lease be granted to a Charity known as Unlocking Potential on the terms set out in the report and the confidential appendix 2.
13.	Children and Social Work Act 2017 - The 'Local Offer' for Care Leavers	All Wards	It was <b>RESOLVED:</b>  13.1 That the draft Local Offer to Care Leavers as set out in appendix 1, be approved and for authority to be delegated to the Strategic Director, Children and Young People, to make any necessary revisions to the Local Offer and re-consult if

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 12 February 2018 (continued)**

Agenda Item No	Item	Ward(s)	Decision
			<p>required following publication of statutory guidance;</p> <p>13.2. That the Brent Care Leavers’ Charter as set out appendix 2, be approved;</p> <p>13.3 That the work of the department would be supported in ensuring partner agencies commit to providing an offer to care leavers that will be included in the final version of the Local Offer document;</p> <p>13.4 That as part of the Local Offer to Care Leavers who are looked after by Brent, it be agreed that:</p> <ul style="list-style-type: none"> <li>• the Council use its powers as a billing authority to reduce to nil, council tax payable by care leavers who live in the borough; and</li> <li>• that in cases where care leavers live outside the borough and are liable to pay council tax, the Council provide financial support to reimburse that cost; and</li> </ul> <p>13.5 That authority be delegated to the Strategic Director of Resources and the Strategic Director, Children and Young People to take all appropriate steps to set up, implement and administer all the areas of support as set out in the Local Offer.</p>
14.	Authority to Direct Award	All Wards	It was <b>RESOLVED</b> :

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 12 February 2018 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
	Contracts for Speech And Language Therapy		<p>14.1 That an exemption pursuant to Contract Standing Order 84(a) of the requirement to tender a twelve month contract for Speech and Language Therapy in mainstream schools and a twelve month contract for Speech and Language Therapy in Children’s Centres for the operational and financial reasons set out in sections 3 and 4 of the report, be approved;</p> <p>14.2 That a twelve month contract for Speech and Language Therapy in mainstream schools from 1st April 2018 to 31st March 2019 be awarded to London North West NHS Healthcare Trust; and</p> <p>14.3 That a twelve month contract for Speech and Language Therapy in Children’s Centres from 1st April 2018 to 31st March 2019 to be awarded to Central and North West London NHS Foundation Trust.</p>
<b>15.</b>	Authority to Contract Placements for Children with Special Education Needs And Disabilities (SEND) And Looked After Children through the West London Alliance Dynamic Purchasing Vehicles	All Wards	<p>It was <b>RESOLVED</b>:</p> <p>15.1 That the variation from a Dynamic Purchasing System to a Dynamic Purchasing Vehicle for the procurement of Independent and Non-maintained Special School (INMSS) placements for children with SEND, be approved;</p> <p>15.2 That the Council’s entry into an Access Agreement with Barnet for Brent Council to call-off the West London Alliance</p>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 12 February 2018 (continued)**

Agenda Item No	Item	Ward(s)	Decision
			<p>(WLA) Dynamic Purchasing Vehicle for Independent Fostering Agency placements for Looked After Children, be approved;</p> <p>15.3 That the Council's entry into an Access Agreement with Ealing for Brent to call-off the West London Alliance's (WLA) Dynamic Purchasing Vehicle for Children's Home placements for Looked After Children, be approved.</p>
16.	i4B Business Plan 2018/19	All Wards	<p>It was <b>RESOLVED</b>:</p> <p>16.1 That the Business Plan for i4B Holdings Ltd, as set out in Appendix 2, be approved.</p> <p>16.2 That the remaining properties of the initial PRS acquisition programme (PRS 1) be purchased within Brent, for an additional investment of £3.5m;</p> <p>16.3 That the loan to fund the PRS 1 working capital requirement be increased from £1m to £2.5 million with the facility draw down an additional £1m if required;</p> <p>16.4 That up to £116m be made available to fund the acquisition of 300 additional private rented sector properties (PRS 2) by i4B Holdings Ltd (subject to approval of the 2018/19 i4B Business Plan);</p> <p>16.5 That £35m be made available to fund the acquisition of 100</p>

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			<p>intermediate rent sector properties by i4B Holdings Ltd (subject to approval of the 2018/19 i4B Business Plan);</p> <p>16.6 That a further £4m be lent to i4B in order to fund the working capital requirements for PRS 2 (£3.2m) and the intermediate rent acquisitions programme (£0.8m).</p> <p>16.7 That the appointment of the Strategic Director for Children and Young People (Gail Tolley) as a Director of i4B Holdings Ltd in place of the Strategic Director of Community Wellbeing (Phil Porter), be agreed;</p> <p>16.8 That the list of Shareholder Consent Matters which will be delegated to the Chief Executive, as detailed at Appendix 1, be agreed; and</p> <p>16.9 That the remuneration package for the fifth 5<sup>th</sup> Company Director, be agreed.</p>
17.	Voluntary Sector Initiative Fund Grants	All Wards	<p>It was <b>RESOLVED</b>:</p> <p>17.1 That a one-year year extension to the Voluntary Sector Initiative Fund (VSIF) Infrastructure Grant to CVS Brent in the sum of £160K for 2018-19 commencing 1 April 2018, be approved; and</p> <p>17.2 That an increase to the financial level delegated to relevant Officers for the award of grants under the Brent Advice Fund</p>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 12 February 2018 (continued)**

Agenda Item No	Item	Ward(s)	Decision
			to a maximum grant of £20k per annum, be approved.
18.	Authority to Award a Contract For Clement Close Sensory Impairment Supported Living Scheme	All Wards	<p>It was <b>RESOLVED</b>:</p> <p>18.1 A contract to deliver care and support at Clement Close be awarded to Sense for a period of 4 years with an option to extend by up to two further years.</p>
19.	On-Street Parking Management Review	All Wards	<p>It was <b>RESOLVED</b>:</p> <p>19.1 That the responses to the online survey and requests for changes to parking management in the borough, further to the previous Cabinet report that considered requests between 25<sup>th</sup> April 2017 and 6<sup>th</sup> November 2017, be noted;</p> <p>19.2 That the number of requests for new CPZs or changes to existing CPZ's for this period did not demonstrate a high enough level of public support to be considered further at the present time;</p> <p>19.3 That lead officers be authorised to contact lead petitioners to inform them of the decision in relation to their petition, as set out in paragraph 3.17 of the report;</p> <p>19.4 That it be noted that the online information, guidance and application process for parking changes will remain in place, and that future requests be considered when developing future programmes;</p>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 12 February 2018 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
			19.5 That it be noted that future reports on the level of demand for new CPZs or changes to existing CPZs, will be considered by the Highways Committee.
20.	CCTV Parking Enforcement of School Keep Clear Markings	All Wards	<p>It was <b>RESOLVED</b>:</p> <p>20.1 That content of this report, the approach taken and progress to date, be noted; and</p> <p>20.2 That the initiative be expanded through through capital investment by purchasing another re-mountable CCTV camera for enforcement of School Keep Clear restrictions.</p>
21.	Adoption of Revised Planning Design Guide for the Mapesbury and Roe Green Village Conservation Areas	Mapesbury; Queensbury	<p>It was <b>RESOLVED</b>:</p> <p>21.1 That the consultation responses and recommended revisions to the Design Guides, as set out in Appendix A, be considered;</p> <p>21.2 That the adoption of the Mapesbury Conservation Area Design Guide in Appendix B be approved as a Supplementary Planning Document and that the existing guide be revoked; and</p> <p>21.3 That the adoption of the Roe Green Village Conservation</p>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 12 February 2018 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
			Area Design Guide in Appendix C be approved as a Supplementary Planning Document and that the existing guide be revoked.
22.	Decision to delegate authority for the award of contract for a delivery partner for Peel Project, and for approval to amend red line and for appropriation for the Peel Site	Kilburn	<p>It was <b>RESOLVED</b>:</p> <p>22.1 That the original approvals given in the resolutions made on 11 November 2013 authorising the making and implementation of a compulsory purchase order ("CPO") to further the redevelopment of the Peel Site (as previously documented under the headings 'Peel Recommendations' and 'CPO Recommendations' at paragraph 16 of the Minutes of the Executive meeting held on 11 November 2013, be reaffirmed;</p> <p>22.2 That the previous Executive and Cabinet decisions as detailed in paragraph 3.5 of the report to utilise Ground 10A of the Housing Act 1985 (if approval is given by the Secretary of State) and compulsory purchase powers under section 226(1)(a) of the Town and Country Planning Act 1990 to secure the vacant possession of properties within the Peel, be reaffirmed;</p> <p>22.3 That the new red line boundary for the Peel site as shown on the plan at appendix 1, be approved;</p> <p>22.4 That authority be delegated to the Strategic Director of Regeneration and Environment in consultation with the Lead Member Regeneration, Growth, Employment and Skills to award a</p>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 12 February 2018 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
			<p>contract for a Delivery Partner for the Peel site for the reasons detailed in paragraph 3.8 of the report following the OJEU procurement process;</p> <p>22.5 That the advertisement of the Council’s intention to appropriate the open space (shown at appendix 2) in accordance with its powers under section 122 of the Local Government Act 1972 and dispose of open space at the Site to a third party in accordance with the provisions of section 233 of the Town and Country Planning Act 1990, be approved;</p> <p>22.6 That authority be delegated to the Strategic Director of Regeneration and Environment, in consultation with the Lead Member for Regeneration, Growth, Employment and Skills, to consider the representations made by the public in response to the advertisement to appropriate and dispose of the open space and thereafter to decide whether to appropriate and dispose of the open space;</p> <p>22.7 That authority be delegated to the Strategic Director of Regeneration and Environment in consultation with the Lead Member for Regeneration, Growth, Employment and Skills to appropriate the open space at the Peel Site, and appropriate and dispose of the whole Site including open space for planning purposes (shown at appendix 1) if the Strategic Director of Regeneration and Environment in consultation with the Lead Member for Regeneration, Growth, Employment and Skills decides</p>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 12 February 2018 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
			<p>to do so following the consultation; and</p> <p>22.8 That the application to the Secretary of State by the Strategic Director of Regeneration and Environment to seek the Secretary of State’s consent under section 19 Housing Act 1985 to appropriate any part of the Site including any part consisting of a house or part of a house so that the Site is no longer held for the purpose of part II of the Housing Act 1985, be approved.</p>
<b>23.</b>	Exclusion of Press and Public		None.
<b>24.</b>	Any Other Urgent Business		None.